



*Hindusthan College of Engineering And Technology*  
Approved by AICTE, New Delhi and Accredited with 'A' Grade by NAAC (An  
**Autonomous Institution, Affiliated to Anna University, Chennai) Valley Campus,**  
Othakalmandapam Post, Coimbatore



**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

No.: HICET / OCoE / Examination Committee / 2017-18/ 01

14.06.2017

**CIRCULAR**

The Examination Committee meeting for the Academic Year 2017-18 will be held on 15.06.2017 at 10:00 am in the Chamber of Principal Office. All the members are requested to attend.

**Agenda:**

- End Semester Results – Apr/May 2017
- Drafting Academic Schedule
- Conduct of End Semester Practical Examinations
- Drafting Schedule for ESE Theory examinations.
- Any other matters.

**Convener & Member Secretary**

**Chairman**

**Copy to:**

1. Dean Academics & Members of Examination Committee





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**OFFICE OF THE CONTROLLER OF EXAMINATIONS**  
**EXAMINATION COMMITTEE MEETING - AY[2017-18]**

No.: HICET / OCoE / Examination Committee / 2017-18/ 01

**ATTENDANCE**

Date : 15.06.2017

Time : 10:00 am

Venue : Principal Office/HICET

The Chairman	Position	Signature
Dr T Kannadasan	The Principal / HICET	<i>[Signature]</i>
<b>The Convener &amp; Member Secretary</b>		
Dr. Annadurai S	Controller of Examinations / HICET	<i>[Signature]</i>
<b>Members</b>		
Dr. P M Magudeshwaran	Dean - Academics	<i>[Signature]</i>
Dr C.Sabarinathan	HOD- Automobile	<i>[Signature]</i>
Dr S.Shankar	HOD- CSE	<i>[Signature]</i>
Dr K Samuvel	Director, MBA	<i>[Signature]</i>
Dr K P Uma	HoD / Science and Humanities	<i>[Signature]</i>
Ms J Jayaselvi	DCEO/HICET	<i>[Signature]</i>
Mr RJoseph Paul	JDCOE / HICET	<i>[Signature]</i>

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MINUTES OF EXAMINATION COMMITTEE MEETING

Date: 15-06-2017

MINUTES OF THE 1<sup>ST</sup> EXAMINATION COMMITTEE MEETING OF THE ACADEMIC  
YEAR 2017-18 HELD ON 15<sup>TH</sup> JUNE 2017 AT 10:00 AM IN THE CHAMBER OF  
PRINCIPAL OFFICE.

**Members Attended:**

<b>The Chairman</b>	
Dr T Kannadasan	The Principal / HICET
<b>The Convener &amp; Member Secretary</b>	
Dr. Annadurai S	Controller of Examinations / HICET
<b>Members</b>	
Dr. P M Magudeshwaran	Dean - Academics
Dr C. Sabarinathan	HOD- Automobile
Dr S. Shankar	HOD- CSE
Dr K Samuvel	Director, MBA
Dr K P Uma	HoD / Science and Humanities
Ms J Jayaselvi	DCEO/HICET
Mr RJoseph Paul	JDCOE / HICET

Dr T Kannadasan, Principal, Chaired the Meeting and welcomed all the Members to the 1<sup>st</sup> Examination Committee Meeting. After a brief introduction, the Agenda items listed were taken up for discussion and the following resolutions were passed.



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The Member Secretary read out 2<sup>nd</sup> Minutes of the meeting AY 2016-17 held on 08.02.2017.

The House Confirmed the minutes held on 08.02.2017.

**Agenda 1: Release of End Semester Examination results for UG/PG.**

The Chairman summarized the results of II Semester UG/PG held on MAY-17 to the board members.

**Agenda 2: Conduct of Internal Examinations**

The convener informed the classes for higher semester will be reopened from 03-07-2017 and he finalized the academic schedules for Continuous Internal Examinations for the upcoming semester after discussion with members and was approved by committee members.

**Agenda 3: Academic Schedule**

The Convener circulated the academic schedule of Even Semester for UG/PG Autonomous batches and same the was approved by the committee members

**Agenda 4: Conduct of Semester Practical Examinations:**

The committee finalized the dated for the conduct of Practical examinations and also decided to form board of examiners for practical examinations.

**Agenda 5: Conduct of End Semester Theory Examinations – NOV/DEC 2017:**

The Controller of Examinations submitted the drafted time table for the ESE Theory examinations and the committee approved the same. The board also approved the panel of examiner for the question paper setting, Scrutiny board and Examiner for valuation.

The board approved the decision and there was no item to discussion the meeting was concluded with Vote of thanks by Controller of Examinations



*S. Chinnappa*



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**OFFICE OF THE CONTROLLER OF EXAMINATIONS**

No.: HICET / OCoE / Examination Committee / 2017-18/ 02

14.12.2017

**CIRCULAR**

The Examination Committee meeting for the Academic Year 2017-18 will be held on 15.12.2017 at 10:00 am in the Chamber of Principal Office. All the members are requested to attend.

**Agenda:**

- Drafting Academic Schedule
- Conduct of End Semester Practical Examinations
- Drafting Schedule for ESE Theory examinations.
- Any other matters.

**Convener & Member Secretary**

**Chairman**

**Copy to:**

1. Dean Academics & Members of Examination Committee





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OFFICE OF THE CONTROLLER OF EXAMINATIONS

EXAMINATION COMMITTEE MEETING - AY[2017-18]

No.: HICET / OCoE / Examination Committee / 2017-18/ 02

ATTENDANCE

Date : 15.12.2017

Time : 10:00 am

Venue : Principal Office/HICET

The Chairman	Position	Signature
Dr T Kannadasan	The Principal / HICET	
The Convener & Member Secretary		
Dr. Annadurai S	Controller of Examinations / HICET	
Members		
Dr. P M Magudeshwaran	Dean - Academics	
Dr C.Sabarinathan	HOD- Automobile	
Dr S.Shankar	HOD- CSE	
Dr K Samuvel	Director, MBA	
Dr K P Uma	HoD / Science and Humanities	
Ms J Jayaselvi	DCEO/HICET	
Mr RJoseph Paul	JDCEO / HICET	



MINUTES OF EXAMINATION COMMITTEE MEETING

Date: 15.12.2017

MINUTES OF THE 2<sup>nd</sup> EXAMINATION COMMITTEE MEETING HELD ON 15.12.2017  
AT 10:00 AM IN THE CHAMBER OF PRINCIPAL OFFICE.

**Members Attended:**

<b>The Chairman</b>	
Dr T Kannadasan	The Principal / HICET
<b>The Convener &amp; Member Secretary</b>	
Dr. Annadurai S	Controller of Examinations / HICET
<b>Members</b>	
Dr. P M Magudeshwaran	Dean - Academics
Dr C. Sabarinathan	HOD- Automobile
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Dr K Samuvel	Director, MBA
Dr K P Uma	HoD / Science and Humanities
Ms J Jayaselvi	DCEO/HICET
Mr R. Joseph Paul	JDCOE / HICET

Dr T Kannadasan, Principal, Chaired the Meeting and welcomed all the Members to the 2<sup>nd</sup> Examination Committee Meeting of the academic year 2017-18. After a brief introduction, the Agenda items listed were taken up for discussion and the following resolutions were passed.

The Member Secretary read out 1<sup>st</sup> Minutes of the meeting for AY[2017-18] held on 15.06.2017  
The House Confirmed the minutes held on 15.06.2017.



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**Agenda 1: Release of End Semester Examination results for UG/PG.**

The Chairman informed that results for the Nov/DEC 2017 will be passed to the result passing board on the month of February with the approval Anna university nominee.

**Agenda 2: Conduct of Internal Examinations**

The convener finalized the academic schedules for Continuous Internal Examinations for the ongoing semester after discussion with members and was approved by committee members.

**Agenda 3: Academic Schedule**

The Convener circulated the academic schedule of Even Semester for UG/PG Autonomous batches and same the was approved by the committee members

**Agenda 4: Conduct of Semester Practical Examinations:**

The committee finalized the dated for the conduct of Practical examinations and also decided to form board of examiners for practical examinations.

**Agenda 5: Conduct of End Semester Theory Examinations – Apr / May 2018:**

The Controller of Examinations submitted the drafted time table for the ESE Theory examinations and the committee approved the same. The board also approved the panel of examiner for the question paper setting, Scrutiny board and Examiner for valuation.

The board approved the decision and there was no item to discussion the meeting was concluded with Vote of thanks by Controller of Examinations



*S. Chinnarasai*