



Hindusthan College of Engineering and Technology

Approved by AICTE, New Delhi, Accredited with 'A' Grade by NAAC
(An Autonomous Institution, Affiliated to Anna University, Chennai)
Valley Campus, Pollachi Highway, Coimbatore – 641 032



Date: 24.07.2023

CIRCULAR

It is hereby informed that Civil Works & General Maintenance committee meeting is scheduled on 25.07.2022 at 1:00 pm in Principal Board Room. All the Civil Works and General Maintenance committee members are requested to attend the meeting and give your valuable suggestions.


Coordinator


Principal

PRINCIPAL
Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.

Copy To

1. The Civil Works and General Maintenance committee Members
2. All hods / Establishments
3. File



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MINUTES OF THE MEETING

Date:25.07.2023

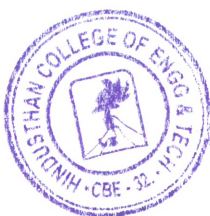
The Civil Works and General Maintenance committee meeting was held on 20.05.2022 at 1:00PM in Principal board room.

The following were discussed with the members.


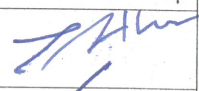


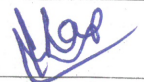
1. The committee reviewed the Civil and General issues as suggested in the last meeting
2. The committee reviewed the Civil and General allocation and problematic points inside the campus during the last six months.
3. The committee discussed about the new Civil and General issues and its solutions.

S.No	Nature of work
1	Pavilion stones works in front of the main block.
2	Pavilion stones in front of the N block
3	Painting and carpentry works in the Civil Engineering Dept
4	Floor Painting and Wall Painting in the Mechatronics dept.
5	Renovation Works in the first year Boys hostel.
6	Renovation Works in the second year boys hostel
7	Painting works in the N Block
8	Hostel Dining Tables Repair works
9	Planting of trees in front of IDEA Lab
10	Plumbing Works in the A Block.
11	Drainage and Sewage Cleaning Works in the Second year Boys Hostel.

The meeting end with a thanks note.



Members Present:

S. No	NAME	DESIGNATION	POSITION	SIGNATURE
1	Mr. M. Sankaralingam	Maintenance Manager	Member	
2	Mr. T. Anandakumar	Supervisor – General maintenance	Member	
3	Mrs. K. Seethalakshmi	Supervisor – General maintenance	Member	
4	Mrs. J. Menagadevi	Supervisor – General maintenance	Member	
5	Mr. S. Karthi	Supervisor – General maintenance	Member	


Coordinator


Principal

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18.01.2024

CIRCULAR

It is here by inform that Civil Works and general Maintenance Committee meeting is scheduled on 22.01.2024 at 1.00 pm in the Department of Civil Engineering. all Civil Works and general Maintenance Committee members are requested to attend the meeting and give your valuable suggestions.

R. Pant, 18/1/24
Coordinator


Principal

PRINCIPAL

Hindusthan College Of Engineering & Technology
COIMBATORE - 641 032.

Copy to

1. Civil Works and General Maintenance Committee Members
2. All Heads of Departments / Establishments
3. File



MINUTES OF MEETING

23.01.2024

The Civil Works and General Maintenance Committee meeting was held on January 22, 2024, at 1:00 PM in the Department of Civil Engineering.

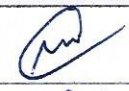
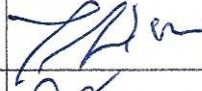



Discussion Points:


1. The committee reviewed the civil and general issues suggested in the previous meeting.
2. The committee reviewed the civil works and general maintenance activities carried out over the last six months.
3. The committee discussed new civil and general issues and their potential solutions.

S. No.	Nature of Work
1	Paver block installation in front of D Block and C Block
2	Window and glass repairs in A Block and B Block
3	Tile paving in C Block
4	Lift repairs in B and C Block
5	Room partition work in B and C Block
6	Plumbing and drainage repair work
7	Hostel bathroom and window repairs
8	Repair of pipelines for rainwater harvesting tank
9	Painting and carpentry work in various departments
10	General landscape maintenance

The meeting concluded with a note of thanks to all the members for their valuable contributions.

Members present:

S. No.	Name	Designation	Position	Signature
1	Mr. Sankaralingam M	Maintenance Manager	Member	
2	Mr. Anandakumar T	Supervisor – general Maintenance	Member	
3	Mrs. Seethalakshmi K	Supervisor – general Maintenance	Member	
4	Mrs. Menaka J	Supervisor – general Maintenance	Member	
5	Mr. Karthi S	Supervisor – general Maintenance	Member	

R. 
23/1/24
Coordinator




Principal

PRINCIPAL

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